



**FWD Board of Directors Summer Meeting
Minutes
Riverside, California
Saturday, August 2, 2014, 8 am - 4:30 pm**



** Indicates a written report has been received and will be posted separately on the FWD Web site*

Meeting called to order: 8:30 a.m., by Division Director Bill Gibson. Adjourned: 4:30 p.m.

Roll Call: DD Bill Gibson; ADD Lance Vaughan; ADD Richard Wilson; ES RD Nancy Stromswold; ML RD Tony Atkins; N. CA RD JJ Allen; S. CA RD Diana St.Clair;

Absent: Rich Bailey, Pro Rep

Proxies: Deb O’Grady, for Arizona RD Glenn Minuth

Guests: Bill Hummer, National Board Member; Kevin Qualseth, OEC Sup.; Karl Chulski, MRT Sup., Don Gross, Alumni.

Meeting chair: DD Bill Gibson - Introduction of staff, proxies and guests by B. Gibson.

Secretary Minutes: Janice Waits

Parliamentarian: Lance Vaughan

Agenda: accepted as submitted, to be amended as needed.

MOTIONS: passed unanimously unless noted

- SM 14-M1 PASSED To rescind WM 14-M1 motion on the Community College contingency pay out – and direct the Community College supervisor, to review and coordinate an analysis of Community College funds received, before any further pay outs. Analysis completion by Oct. 1, 2014
- SM 14-M2 PASSED To accept FWD 2014/15 Budget with a \$2,908 deficit.

PROPOSALS: passed unanimously unless noted

- WM 14-2 PASSED Second Reading: Bylaws change/addition to 5.4.2.1a: If, after nominations are closed there is only one (1) nomination for an office, the single nominee shall be declared elected to the office, and no balloting or other action shall be required.
The Division Director and/or Elections Chair shall notify the eligible voters in writing, as soon thereafter as possible.
- SM 14-1 TABLED S. CA Region and S. CA Nordic patrols request financial assistance with the hosting of a Nordic Senior event in 2015, location TBD at a later date. (See Action Items - Tabled until further clarification is received as to Division responsibilities to sponsor/fund Nordic Sr. Evaluations.)

FUTURE DATES:

- September 13, 2014 Instructor continuing education, Davis, CA hosted by Eastern Sierra & Mother Lode
- Nov 7, 8 & 9 2014 Tri Advisory, Yosemite Valley (same location as 2013)
- Dec. 1, 2014 Election nominations due: Div Director and Assistant Division Director
- Feb. 2, 2015 Election nominations due: Region Director positions Eastern Sierra and Northern California
- March 7, 2015 Winter Meeting, Davis – - Sudwerks (Moved & passed)
- April 9-12,15 2015 Powder Fall – Canyons Ski Area – more non skiing activities planned
- Aug 1, 2015 Summer BOD Meeting location TBD



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DIVISION STAFF REPORTS

- Secretarial Items – J. Waits
 - *Minutes Winter 2014 – approved by email March 2014.
 - *Election Reports 2014/15 dates and results of 2013/14.
- *Treasurer’s Report – K. Dickens –
 - As of June 30, 2014 Report approximately 4.8 budget reserves on hand
 - *2014-15 Budget* –Accepted with possible deficit *See New Business (to be emailed to Board)*
- *Registrar’s Reports – P. Jamison 3 reports: Division; Region; Patrol
Notify Peggy Jamison of discrepancies
- Legal – Per Bill Gibson
 - Senate Bill 564 –requiring Ski Areas to report all incidents back to state; is again back before CA state senate – legislation wording has been rewritten
 - Patroller release of liability forms – Division and National reviewing language

DIVISION DIRECTORS’ REPORTS

- *Division Director Report – B. Gibson.
 - Staff Appointment: Keith Church (from S, CA) as new Avalanche Supervisor
- *Assistant Division Directors
 - *Lance Vaughan
 - Richard Wilson, oral report: *attended Winter Board meeting and July Budget planning meeting, and is looking forward to working with advisors*
- National Board Report
 - Bill Hummer, National Board Member and Planning Committee Chair — oral report
 - *Believes committee has become broader in scope.*
 - *Last June worked on restructuring the Education Committee.*
 - *Believes National has a new cohesive Board conducting shorter, more functional meetings; Board is focused and more useful, not just putting out fires and working for all patrollers.*

REGION DIRECTOR’S REPORTS

- *Arizona Region – D. O’Grady proxy for G. Minueth
- *Eastern Sierra Region – N. Stromswold
- Mother Lode Region – Tony Atkins oral report – *Due to weather many patrols had a shorter number of days of hill patrolling. Sept 13 combined ES & ML Instructor Education Conference, including ID class with Doug Hill*
- *Northern California Region – JJ Allen *No winter = no area days, but provided first aid assistance at Mt Shasta 4th of July Race and 10 yr. anniversary celebration of the Sun Dial Bridge.*
- *Southern California Region – D. St. Clair
- Prof. Patrol Representative –R. Bailey – no report. Rich Bailey is now president of APP, his goal is to reach out to other areas of the country to bring back to using NSP- support.

PROGRAM SUPERVISORS REPORTS

- *Avalanche – R. Morrow has resigned,



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Bill Gibson appointed Keith Church So. CA region, new Avalanche Supervisor, with emphasis on building a larger base of avalanche Level I and II instructors.

- *MTR – Mountain Travel & Rescue & Tri-Advisory – K. Chulski
NOTE: the MTR course is a specific course/program, and as such is not to be used to cover training activities. An Intro to Patrolling course is to be used instead.
- *OEC – K. Qualseth -*Division will work with SoCal to help with instructor recerts*
- *OET – Outdoor Emergency Transport – D. Whitcher
- *Nordic – M. Kelly
NOTE: Topic of what is a Nordic program or what a Nordic Patroller is, and what a Senior Nordic program is, remains open.
- *Instructor Development – D. Hill *ID textbook (student or instructor) is 'free' to download*
- *Certified –report by Lance Vaughan.
- National Safety Team –Tim O'Brien Per Bill Gibson, this is a National position, not a Division level appointment. New campaign materials will be available through catalog, ordering patrol pays shipping costs.
- *SAR Liaison, North South — M. St. Clair / J. Krutchman

ADMINISTRATIVE SUPERVISORS

- Alumni – F. Shoemaker, has resigned - *no report* No new appointment at this time
- *Awards – K. Bergmann *FWD received 37% of awards although FWD membership is 6-10% of National of membership.*
- *Communications/WEB – R. Livingston
- *Communications Newsletter – T. Viall
- *Community College –Tom Taylor *report by Bill Gibson*
All but 1 class was registered since March Winter Meeting. All expected funds have been received. Classes and payments to be reviewed before Com Col checks are sent to patrols. (See Motions/Action Items)
- *Promotion/Recruitment – J. McGuigan

OLD BUSINESS

- Release of Liability forms. NSP National legal team NSAA reviewing the 'newest' release of liability form in use.
- Nordic Skills Outline (assigned to Mike Kelly) No clean definition of what a Nordic patroller is. Three different kinds of Nordic patrollers? Working on a skill set and outline for what a Nordic Patroller needs to be registered as a Nordic Patroller. *See Action items.*
- Certified Advisor position. Lance Vaughan will continue to serve.



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ACTION ITEMS

- Nordic Patroller Manual — Request to Diana St. Clair. S. CA RD sending PDF copy of S. CA Region's Nordic Patrol manual to FWD Board and to Mike Kelly to assist in work on the Nordic Patroller outline and skill set. *(from WM 2014 Carry forward to WM 2015 – request manual copies (PDF) also be sent to FWD Board)*
- Nordic Senior evaluation and Nordic Senior Instructor recertification for S. CA – Wayne Wong to research S. CA resources with possibility of providing necessary Senior evaluations and Instructor recertification. Response due Nov. 1, 2014.
Question of Division Responsibilities in 'providing, sponsoring/funding' of Nordic Senior evaluations. Lance Vaughan, ADD to research Division and National's position. Response due Nov. 1, 2014.
- The Community College program supervisor directed to review and coordinate an analysis of Community College funds received, before further pay outs. Completed analysis to be no later than Oct. 1, 2014.
- Community College Funds — Additional funds have been received and all but one class were registered since the March 2014 Winter Meeting. *See Motion SM-M14-1 (WM-14-M1 is rescinded until an audit of funds received and registrations verified.)*
- SAR in Arizona Region. Bill Gibson to assist the Southern Arizona Search & Rescue group/patrol to obtain their own NSPS patrol number. *(from WM 2014 Carry forward to WM 2015)*

ERRATA

- **EXPENSES:** Division expenses must be submitted within 60 days of expense to FWD Treasurer.
- **CHAIN OF COMMAND:** Remind patrollers, patrol representatives and program supervisors to follow the 'chain of command' when solving a problem with the National Office. Patrollers to go through their Patrol Representative, Patrol Representatives (depending on problem) should work with their Region.
- **RECRUITMENT:** Best done at Region or Patrol level. A best practice, posting recruitment information or message at bottom of chair lift, with a QR code that can be scanned. May be more effective than ski shows attendance.
- **MTR:** Course is a specific course/program, and is not to be used to cover candidate/patrol training activities. Use an Intro to Patrolling course for training activities.
- **INSTRUCTOR RECERTIFICATION:** Invitation to S. CA and Arizona to learn best practices for instructor recertification by visiting ES/ML Instructor recertification Sept. 13 event in Davis, CA.
- **EQUIPMENT OWNERSHIP:** Equipment cannot be 'owned' if it could cause a liability – i.e. equipment storage trailer to transport training equipment; or Grant Money used to construct a building/shed to store an equipment cache. A donation/gift receipt may be required to go to the 'receiving' agency (land where construction occurred.) Contact Div. Legal advisor for clarification.



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- **BY LAWS:** Only National or Division levels need By Laws. Not needed at Region or Patrol Level. Regions/Patrols do need a set of Operational Procedures. National has a set of Policies & Procedures as well as By Laws .
- **MEDICAL ADVISOR:** Role is reviewing awards requiring medical evaluation, and working on the medical committee, reviewing medical equipment for inclusion in Patroller catalog.

4:00 p.m. Meeting Adjourned — Board to Executive Session (no minutes)

4:30 p.m. Executive Session adjourned