



**Far West Division  
Board of Directors Summer Meeting  
Long Beach, California  
Saturday, August 6, 2016, 8 a.m. – 3 p.m.  
*\*Indicates written report received***

**APPROVED MINUTES AUGUST 2016 via email**

Meeting Called to Order: 8:05 a.m. by Division Director Bill Gibson. Adjourned: 2:15 p.m.

**Roll Call:** DD Bill Gibson, ADD Nancy Stromswold; ARI RD Andy Youngblood; ES RD Katie DuMont; ML RD Tony Atkins; So.CA RD Diana St.Clair

**Absent:** ADD Richard Wilson; No.CA RD JJ Allen; Prof Pat Rep Rich Bailey

**Proxies:** for No.CA Sam Lanier

**Staff:** Treasurer Keith Dickens; Secretary Janice Waits; Legal Josh Masur

**Guests:** Lisa Larres, So. CA Asst RD; Avalanche Keith Church; Ist Dev. Doug Hill; MTR Karl Chulski; Web Pg Rye Livingston; Cert Adviser Lance Vaughan; OET Daryl Whitcher

**Meeting Chair:** DD Bill Gibson – Introduction of staff and guests.

**Secretary/Minutes:** Janice Waits

**Parliamentarian:** Josh Masur

**Agenda:** accepted as submitted, to be amended as needed

**MOTIONS:** Passed unanimously unless noted

- SM 16-M1    DEFEATED    Purchase of POP up tents/booths for Recruitment. See Action Items.
- SM 16-M2    PASSED            Purchase 200 -- Instructor ‘thank you’ etched pint glasses for instructors participating in required training events. Expense up to \$1,000, 100 for NoCA events and 100 for SoCA events. Purchase receipt to be submitted within 60 days for reimbursement.
- SM 16-M3    PASSED            2016-2017 FWD deficit budget

**PROPOSALS:** Passed unanimously unless noted

- SM 16-1    PASSED            Establish the position of FWD Historian, to accumulate and archive past FWD records. Position to be held by Chuck Herbert. Proposed expenses not to exceed \$100. *See Action Items.*

**FUTURE DATES:**

- Sept. 10, 2016            ICE Instructor Continuing Education, Davis, CA
- Nov 4, 5 & 6, 2016        Tri Advisory, Yosemite Valley, CA
- Dec. 5, 2016            FWD Election Nominations DUE for Division Director and Assistant Division Director Positions. *(see election notice for details)*
- Feb. 6, 2017            FWD Div. Dir. and ADD Date of Election
- Feb. 6, 2017            Region Director Nominations due – Eastern Sierra and No. California
- March 4, 2017            Winter BOD Meeting, Squaw Valley, CA *supervisors are welcome*
- Aug 5, 2017            Summer BOD Meeting and Awards Dinner. Sudwerks Davis, CA

**DIVISION STAFF REPORTS**

- Secretarial Items J. Waits
  - \*Minutes – Winter Meeting approved by email to be posted to WEB Rosters (Division/Region) Have received Arizona (partial); Eastern Sierra; Mother Lode
  - \*Election Report – Arizona Special Election Results: Andy Youngblood new Arizona Region Director.
  - \* 2016 – 17 Election Schedule
- Registrar’s Report\* – P. Jamison to continue in Registrar position during registration transition.



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- Treasurer’s Report \*– K. Dickens See new business.
- Legal Report – J. Masur - oral report, National Legal continuing work on ‘document of understanding’ between ski areas and patrols.

**DIVISION DIRECTOR REPORTS**

- Division Director \* – B. Gibson  
National Board Elections – Josh Masur, FWD Legal is a candidate for National Board Seat 2017 Powderfall to be at Aspen Snowmass *Registration Form in to RD’s and Program Supvs.*
- Assistant Division Directors Reports
  - L. Vaughan\* Former ADD
  - R. Wilson\*
  - N. Stromswold\*

**REGION DIRECTOR REPORTS**

- \*Arizona – Andrew (Andy) Youngblood
- \*Eastern Sierra – K. DuMont
- \*Mother Lode – T. Atkins
- No. CA – JJ Allen Proxy: Sam Lenier presented report: *15/16 open a full season*  
13/14 & 14/15 were light snow years; patrollers drifted away; building Jr patroller program
- \*So. CA – D. St. Clair.
- Professional –R. Bailey absent no written report

Reminder to all supervisors to start training their replacement, who will be listed on FWD Roster

**PROGRAM SUPERVISOR REPORTS**

**FWD Program Supervisors – FWD Program Guide      B. Gibson**

- \*Avalanche    K. Church
- \*Certified    L. Vaughan
- Instructor Development      D. Hill
  - On National Inst Dev Committee; Finished new ICE template (Instructor Continuing Education); ID Hybrid course is backup and running; currently working on rewriting textbook and instructor manual;
  - Looking at being source of continuing ed materials for all disciplines.
  - Will have ICE course at Tri Advisory Nov. 4, 5, 6, 2016
- \*MTR & \*Tri-Advisory K. Chulski
- \*Nordic J. Gurrola Absent
- \*OEC K. Qualseth Absent
- \*OET D. Witcher
- \*Women T. Nye Absent



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**FWD Administrative/Liaisons – FWD Program Guide**

- \*Alumni T. Viall Absent great program for when life gets in the way – but keep OEC up to date and trying to get it where patrol reps can add as secondary to their patrols
- \*Awards K. Bergman Absent
- Communications
  - I Contact T. Moore Absent *DD uses for email blasts to all Division & special election*
  - \*Newsletter T. Viall Absent *always looking for articles*
  - Web Site R. Livingston *Need to upgrade content –photos of supervisors or activities*
- \*Community College S. Thorsted
- Conference Coordinator T. Atkins *See future dates*
- \*Medical Advisor K. Tatsukawa Absent *Medical reviewer of FWD awards if criteria requires medical documentation.*
- National Safety Team Tim O’Brien Absent *promotes safety, works closely with NSAA & SABARU*
- \* Recruitment N. Cal J. McGuigan Absent *see motions*
- SAR NoCA J. Kretchmann no report Absent *see action items*
- SAR SoCA Mike St. Clair no report

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**Old Business**

- Status of Annual agreement between patrols and area management
  - Covered in Legal, J. Masur oral report. Agreement to be guidelines, not what an area has to do.
- California Winter SAR Team – North
  - Probable change in SAR contact with State and SAR team itself.

**Winter Action Item Status:**

- Assist Arizona Region with a replacement RD – Filled
- Andrew (Andy) Youngblood elected through Special Election
- So. Calif. Nordic manual copy to be sent to Jeff Gurrola (Mike Kelly), and Bill Gibson by Diana St. Clair, to assist in creating of the Nordic Patroller outline and skill set.
  - Emailed again while at meeting table
- Community College checks ready for August Board meeting.
  - Reminder, checks can be disbursed only if all region reports have been submitted to the Treasurer. FWD requires this data to file tax report in a timely manner.

**New Business**

- National Office Staff Restructuring B. Gibson
  - New Lakewood Office Membership service: [CustomerCare@nsp.org](mailto:CustomerCare@nsp.org) New Department dedicated to helping membership.
  - But first, patrollers need to use the ‘Chain of Command’ to solve a problem, before calling the Lakewood Membership Help Dept.
- Changes to National’s IT system:
  - You must be an NSP member to register for a NSP course. Member has to register for the course to receive credit.



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- Instructors must register their courses, or they are not covered under NSP liability Insurance for what was taught, otherwise instructor could be held liable in course.
- Instructor Reminder. Continuing education requirements are part of maintaining your instructorship. Instructors need to participate every three years in an area specific and an instructor development training.
- 2016-2017 Division Budget – K. Dickens, B. Gibson, N. Stromwold, R. Wilson
  - July 17, 2016 Draft 2016-2017 Budget created based on submitted program budget requests, adjusted to accommodate additional support to Arizona Region and possible attendance to Powderfall 2017.
  - July 17, 2016 Draft Budget amended to include additional requests at Aug. 6, 2016 BOD meeting. *See motions and proposals.*
  - 2016-2017 FWD Budget approved as amended with operating deficiency of \$12,897.

**Summer Action Items:**

- Arizona Region to provide patrol and region financials to FWD Treasurer.
- Contact FWD Historian, Chuck Herbert, suggesting he contact National Historian, for further guidelines. Note: Historian to report to ADD Richard Wilson.
- Update SAR NoCA supervisor position as well as general changes in SAR team.
- Bill Gibson to have Sam Lanier (NoCA) and J. McGuigan (Recruitment) work together on researching POP up Tents for recruitment and other activities and to address management of equipment and life expectancy.
- Bill Gibson to send Regions 2017 Powderfall information to Regions

**Open Forum**

- Financial Donations or matching fund donations to a Patrol are sent to the Far West Division, which sends them to the appropriate Patrol. If donations do not reference the Patrol or Patroller by name, the donation cannot be forwarded to the appropriate entity. It is important that all donations be clearly identified as to who qualified for it so the funds can be forwarded correctly.

Minutes submitted by  
Janice Waits  
FWD Secretary