



**Far West Division
Board of Directors Summer Meeting
Commerce, California**



Saturday, August 11, 2018, 9:15 a.m. – 4:10 p.m.

**Indicates written report received _____ Page 1 of 5*

APPROVED BY EMAIL – SEPTEMBER 2018

Meeting Called to Order: 9:15 a.m. by Division Director Lance Vaughan. Adjourned: 4:10 p.m.

Roll Call: DD Lance Vaughan, ADD Richard Wilson; ADD Nancy Stromswold; ARI RD Andy Youngblood; ES RD Katie DuMont; No.CA RD Sam Lanier; So.CA RD Richard Roth; ML RD Proxy

Absent: Prof Pat Rep Rich Bailey who has stepped down

Proxies: Mother Lode Region Vicki Day

Staff: Treasurer Keith Dickens; Secretary Janice Waits;
Awards Bill Gibson; Conference Coordinator Sonja Kivley
Legal Geoff Hutcheson

Supervisors: Inst. Dev. Doug Hill; OET Daryl Whitcher; Com. College Steve Thorsted;
So.CA Recruiting George Tinoco;

Guest: Josh Jacobson, NSP Office Sales & Partnership Director;
Presentation on Web site updates i.e. new themes, categorize promo companies, more bike items.

Meeting Chair: DD Lance Vaughan – Introduction of staff and guests.

Secretary/Minutes: Janice Waits

Parliamentarian: Geoff Hutcheson

Agenda: accepted as submitted, to be amended as needed

MOTIONS: Passed unanimously unless noted

- SM 18-M1 Passed 2017-2018 Treasurers report accepted as presented
- SM 18-M2 Passed 2018-2019 FWD deficit budget
- WM 17-M2 Recalled to Table Motion withdrawn replaced by SM 18-M3
- SM 18-M3 Passed The FWD will not participate in the National collection of Division and Region dues.
- SM 18-M4 Passed At the Direction of the Far West Division, all Patrols are to comply with National Ski Patrol (NSP) P&P, Section 7, which requires Patrols to use the Far West Division 501(c)(3) Tax ID number for all of their financial accounts and donations. Patrols holding/using a different 501(c)(3) Tax ID number are to dissolve that Patrol/corporation Tax ID number, by October 15, 2018. Failure to comply will result in the Patrol being decommissioned, with all funds being reported to their Region Treasurer, for inclusion in the Region’s year-end report to the Far West Division.
- SM 18-M5 PASSED Reimburse Keith Church, Avalanche Supervisor, \$1,513.66 for 2017-18 program expenses 11/4/17-3/11/18.
Request received 1:00 am 8/11/18, by ADD N. Stromswold. VOTE: 5 Aye 2 No.

PROPOSALS: Passed unanimously unless noted

- SM 18-1 PASSED Overnight reimbursement for Personnel required or requested to attend the FWD Summer meeting (requiring an overnight stay), reimbursed for nightly lodging using the GSA 2018 Per Diem rates for California Schedule. (GSA California rates to be reviewed yearly).
Effective Aug. 11, 2018.



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**Indicates written report received* Page 2 of 5

FUTURE DATES:

- Aug. 25, 2018 Newsletter Deadline for September issue, send to Tim Viall
- Sept. 8, 2018 ICE Instructor Continuing Education, Davis, CA
- Nov. 2-4 **or** 9-11, 2018 Tri Advisory, Yosemite Valley, CA date **TBD (AS OF 8/11/18)**
- Nov. 25, 2018 Newsletter Deadline for December 2018 issue, send to Tim Viall
- Dec. 3, 2018 FWD Election Nominations DUE for Division Director and Assistant Division Director Positions. *(see election notice for details)*
- Feb. 4, 2019 Date of Election FWD Director and Assistant Division Director
- Feb. 4, 2019 Region Director Nominations due – Eastern Sierra and No. California
- Mar. 2, 2019 Winter BOD Meeting, **TBD**
- Aug. 3-4 or Aug 9-10 2019 Summer BOD Meeting/Awards Dinner **TBD**

ACTION ITEMS 2018 Summer Meeting

- Region Directors to collect and forward to Div. Director and Secretary, contact information of each Patrol’s Treasurer, Registrar, and Secretary, within their Region. Data due Oct. 15, 2018.
- Request Legal, Geoff Hutcheson, provide a written document of his Liability Insurance Presentation before start of Refreshers, to Region Directors and Patrol Representatives.
- Donations: Request to Region Directors, to direct Patrol representatives who have patrollers in a ‘matching’ fund donation program, track all such programs. i.e. Patrol, Patroller, hours, amount of donation and company or entity providing donation.
- **FWD Board requests Region Directors to assist Patrols in their Region that are using or have a 501(c)(3) Tax ID number, other than the authorized Far West Division 501(c)(3) Tax ID number (per NSP P&P, Section 7) to replace that Patrol’s incorrect 501(c)(3) Tax ID number and to use the Far West Division 501(c)(3) Tax ID number. Failure to comply shall result is dissolution of the Patrol. See MOTIONS SM 18-M4**
- Region Directors to inform/remind Patrol Representatives that NSP trainings are covered and included in patrols training logs. Patrol Representatives please have a conversation with your Area management – and request NSP trainings are noted in Area training records.

Ongoing Action Items

- Continued collection and updating contact information of Region’s Assistant Region Directors and Assistant Program Supervisors, as well as contact information for each Patrol(s) Patrol Representative, Treasurer, Registrar, and Secretary.
- Continued yearly review of FWD Senior Avalanche requirement, ensuring alignment with the National Senior Program. *In the FWD the only 2 required courses are Instructor Development and Avalanche.*
- Web pages: All Board members, staff and program supervisors will review and update content. Send updates to Rye Livingston RyeL@mac.com
- Region and Patrol financial reports still missing, need for fiscal year 2017-2018 tax filing.

ACTION ITEM STATUS from Winter Meeting 2018

- **DONE:** Region & Local Patrol 501(c)(3) tax identification number. Some patrols have their own 501c3. Still waiting for financial reports from some Regions. *Ongoing*
- **DONE:** Region/Patrol Late financial reports discussion *incomplete discussion. No discussion on possible penalty for late region/patrol submissions?*



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**Indicates written report received _____ Page 3 of 5*



ACTION ITEM STATUS from Winter Meeting 2018 cont.

- **DONE:** Expense reimbursement amounts to be reviewed for board Discussion Moved to 2018 Summer Meeting See New Business Proposal RA/SM 18-1
- **Work in Progress:** Far West Division Web Calendar page nearly functioning and will list all meetings and trainings activities of the Far West Division.
<http://www.farwest.org/styled/Calendar/Calendar.html>

OLD BUSINESS from Winter Meeting 2018

- **See Motions Completed** WM 17-M2 Collection of Region and Division dues Tabled to SM 2018
- **See Action Items SM 2018 TRAINING RECORDS** Retention of Patrol training records.
- **DONATIONS: Completed see Motions SM 18-M4 and Action Items**
Per NSP P&P Section 7.8, 7.8.2, 7.8.4.2.
Region Directors need to remind their Patrol Representatives that all donations to a Patrol, i.e.: checks, matching fund grants, or any third party donation(s) shall use the Far West Division tax ID number, with the donation check being sent to the FWD Director or Treasurer. The FWD will then remit the donation amount to the Patrol. Information to be included with a donation made to a Patrol should include: Patrol name, Patrollers name, Company’s name or who is donating on behalf of a Patroller and the expected amount, to ensure that Patrol receives their donation in a timely manner from the FWD treasurer and a third party can receive a W-9 if required.

DIVISION STAFF REPORTS

- Secretarial Items J. Waits
Minutes – 2018 Winter Meeting approved by email and posted to WEB
Rosters – Requested of Region Directors to collect individual Patrol Officer Information, the name & contact information for Treasurer, Registrar, Secretary.
Election Reports
Spring 2017 Elections report emailed to Board and posted to WEB
*2018 – 19 Election Schedule for 2018-2020 Positions
- *Registrar’s Report – Maria “Ri” Chan (new registrar) Presented plan to ‘bill’ patrols Dec. 1, for Division dues to eliminate non-payment and late fees. Dues received after Dec. 31 added late fee of \$10 per patroller.
- *Treasurer’s Report – K. Dickens *Budget report See Motions
- Legal Report – G. Hutcheson, Presentation on Liability Insurance and NSP Patrollers

DIVISION DIRECTOR REPORTS

- Division Director – *L. Vaughan — Addition to written report
 - Staff Appointments: APPROVED by Board 8/11/18
Registrar: Maria “Ri” Chan and Meeting Coordinator: Sonja Kivley
Vacancies: Alumni; Historian; Professional
 - US Korea Affiliate patrols – The Korea Patrol Rep and I met in May in Lodi. The patrol is now on the FWD roster, the Patrol Rep noted the members are excited and they expect to grow the patrol from the current 15 members.



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**Indicates written report received _____ Page 4 of 5*

DIVISION DIRECTOR REPORTS cont.

- Assistant Division Directors Reports
 - *R. Wilson — Bike Patrol Report (see attached Appendix A)
 - *N. Stromswold — Addition to written report
 - Course delinquencies — now down to just 6. Patrols have learned to manage their rosters.
 - Web Calendar status — in the process of listing Region OEC refreshers, trainings Meetings. Requesting Region calendar links to FWD Web Calendar.
- National Board Update: Lance Vaughan
 - National Board Election. Four seats are open and five candidates have applied.
 - Changes to IT system are approximately three years out.
 - Governance Committee. Is looking at Awards and who qualifies. They are also looking at Bike Patrols. Office employees seem more engaged/happier in the National Office, and the Board remains operationally focused.

REGION DIRECTOR REPORTS

- *Arizona – A. Youngblood — Addition to written report: Affiliate and Associate status being used to facilitate initiating a Young Adult program.
- *Eastern Sierra – K. DuMont
- *Mother Lode – T. Atkins
- *No.CA – S. Lenier
- *So.CA – R. Roth — Addition to written report: Objective to visit patrols and areas, and selected an assistant with one or two patrols with open items.
- Professional – No Report — R. Bailey has stepped down

Reminder to all supervisors to start training their replacement, and notify FWD Roster

PROGRAM SUPERVISOR REPORTS

FWD Program Supervisors – FWD Program Guide

- | | |
|-------------------------|-------------|
| *Avalanche | K. Church |
| *Certified | L. Vaughan |
| *Instructor Development | D. Hill |
| *MTR & (*Tri-Advisory) | K. Chulski |
| *Nordic | J. Gurrola |
| *OEC | S. Dennison |
| *OET | D. Whitcher |
| *Women’s | T. Nye |

ADMINISTRATIVE/LIAISON REPORTS

FWD Administrative/Liaisons – FWD Program Guide

- | | |
|---------------------|------------------------|
| *Alumni | T. Viall |
| *Awards | B. Gibson |
| *Community College | S. Thorsted |
| Medical Advisor | K. Tatsukawa |
| *Member Recruitment | *N. Cal J. McGuigan |



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**Indicates written report received* _____ *Page 5 of 5*



ADMINISTRATIVE/LIAISON REPORTS cont.

FWD Administrative/Liaisons – FWD Program Guide

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|----------------------|----------------|---------------|
| | *S. Cal | G. Tinaco |
| Historian | | TBD |
| *Newsletter | | T. Viall |
| SAR | Liaison North | R. Yang |
| | *Liaison South | M. St. Clair |
| *Web Site | | R. Livingston |
| National Safety Team | | T. O'Brien |
| *Bike Patrol | | R. Wilson |

No further business

Meeting Adjourned — 4:10 pm

Minutes submitted by
Janice Waits
Far West Division Secretary