



**Far West Division
Board of Directors Winter Meeting
San Francisco, California
Saturday, March 2, 2019 10:35 a.m. – 3:48 p.m.**



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Board Approval/Acceptance by Email 4/8/2019

Meeting Called to Order: 10:35 a.m. by Division Director Lance Vaughan. Adjourned: 3:38 p.m.

Roll Call: DD Lance Vaughan, ADD Nancy Stromswold; ADD Richard Wilson; ARI RD Andy Youngblood; ES RD Katie DuMont; ML RD Tony Atkins; No.CA RD Sam Lanier; So.CA RD Richard Roth

Proxies: None

Staff: Secretary Janice Waits; Treasurer Keith Dickens; Registrar Maria (Ri) Chan; Legal Geoff Hutcheson; Conference Coordinator Sonja Kivley

Guests: Amy Lindblom, Dodge Ridge Patrol Director; Brian Haena, ES RD elect (2019-2021); Newsletter Admin Tim Viall.

Meeting Chair: DD Lance Vaughan – Introduction of staff and guests.

Secretary/Minutes: Janice Waits

Parliamentarian: Geoff Hutcheson

Agenda: accepted as submitted, to be amended as needed

MOTIONS: Passed unanimously unless noted

- WM 19-M1 Agenda approved as submitted
- WM 19-M2 Summer Board meeting and awards dinner – August 10, 2019, Sacramento, CA. Option 1, see Conference Coordinator recommendations.
- WM 19-M3 Legal, Geoff Hutcheson to DRAFT a Division form letter approving change of patrol officers for patrols to present/use when opening or changing officers on their patrol bank accounts.
- WM 19-M4 DD Lance Vaughan to investigate & (clarify) merger of SAR North and Tahoe Back country into one registration patrol. Currently registered under Admin & individual patrols. Dependent with State of California for MOU.
- WM 19-M5 Effective for 2019-2020 budget requests from Program Supervisors or Administrators, are to identify all proposed expenses as line items i.e. housing, transportation, mileage, per diem, or other items such as lift tickets.
- WM 19-M6 Beginning WM 2019, expenses for required/requested Winter Meeting attendance of officers, staff, or Program Supervisors/Advisors will be reimbursed for nightly lodging per SM18-1 Overnight reimbursement for Personnel required or requested to attend the FWD Summer meeting (requiring an overnight stay), reimbursed for nightly lodging using the GSA 2018 Per Diem rates for California Schedule. (GSA California rates to be reviewed yearly). Effective Aug. 11, 2018 (No GSA 2019 changes).
- WM 19-M7 Beginning 2020 (Fall 2019) FWD dues are to be collected from the Southern Arizona Rescue Association (SARA) and ASIA Patrols.



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RFAS/PROPOSALS: Passed unanimously unless noted on RFA

- WM 19 RFA 1 Discussed Requesting the Far West Division Board consider the implementation of a Pilot Study to validate the further development and utilization of a structured, documented and proven Mentoring Program for the benefit of incoming first year and transferring patrol candidates throughout the Far West Division

Action: Direction ADD's & RD's to present Pilot Program idea to their Regions' patrols and collect patrol feedback. Information collected to be reported to FWD Board.

- WM 19 RFA 2 Discussed Bike Patrol funding request for Sea Otter Classic information booth.
Action(s) DEFEATED: MOTION for authorization of expenditure request of \$720 - as presented.
PASSED: MOTION to fund \$120 for banner and information cards (\$85 for banner \$35 hand out information cards). See next Motion for funding source.
PASSED: MOTION To re-allocate Recruitment Funds (both NoCA & SoCA) to cover additional expenditures requested and to work with Recruitment Supervisors to use their funding and to support the Bike Patrol Info Booth at the April 2019 Sea Otter Classic.

Board Action: Time Sensitive. Katie Dumont and Brian Haena to work on best prices for shirts and hats. ***note: Tony Atkins checking with Tim Viall on handouts.

ACTION ITEMS WM 2019

- **March 13** G-Suite training via phone conference
- Time Sensitive. Katie Dumont and Brian Haena to look for best prices on shirts/handouts for Sea Otter Classic NSP Bike information tent. See WM19 RFA-2
- Legal, Geoff Hutcheson to DRAFT a Division form letter approving change of patrol officers for patrols to present/use when opening or changing officers on their patrol bank accounts. See WM 19-M3.
- Lance Vaughan working with National Committee to craft an NSP Young Adult Patroller (YAP) policy and/or statement including YAP safety training tools.
- Discussion of program supervisors/advisors to be reimbursed for attending or providing training at Region/Patrol events. Asst. Div. Directors to discuss with their program supervisors/advisors and report back to Board.
- Discussion of best practices for Young Adult Patroller and Adults safety training.
 - Table discussion resulted in formation of FWD YAP Committee and adult safety.
 - Committee liaison: Lance Vaughan; Members: Julie Winters (China Peak); Rick Pugh So.CA & Sunrise AZ - Kristen Gunkel, Dagmara Ochal, Kent O'Donnell,

FUTURE DATES:

- April 2 & 3, 2019 National Board Meeting at Powder Fall, Snowbird, Utah. DD Lance Vaughan and ADD Nancy Stromswold to attend.
- Aug. 10, 2019 Summer BOD Meeting and Awards Dinner. Sacramento, CA
- Aug. 25, 2019 Newsletter submissions for September 2019 issue
- Sept. 7, 2019 ICE Instructor Continuing Education, Davis, CA
- Nov. 2019 Tri Advisory, Yosemite Valley, CA date **TBD**
- Nov. 25, 2019 Newsletter submissions for December 2019 issue
- Jan. 25, 2020 Newsletter submissions for February 2020 issue



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DIVISION STAFF REPORTS

- Secretarial Items J. Waits
 - *Minutes – Summer Meeting minutes approved by email Aug. 20, 2017 and posted to WEB
 - *Regions requested to provide their Patrols: PD, Treasurer, Registrar & Secretary contacts.
 - *Election Reports:
 - Spring 2019 DD & ADD Elections results emailed to Board 2019-2021
 - * Spring 2019 Region election results to Board 2019-2021: ES B. Haena; No.CA S. Lanier
- *Registrar's Report – Maria (Ri) Chan
 - * Spring 2019 – See power point presentation
 - Suggestions: better communication (possible use of G-Suite); earlier due dates for patrol's National roster to be updated; more specific instructions to patrol representatives/registrars.
- *Treasurer's Report – K. Dickens – Oral report As of March 2, 2019 no program expenses submitted; received \$5,100 deposit from National for Alumni and Mt. Hosts dues.
- Legal Report – G. Hutcheson – Oral report
 - Had questioned National on Proxy voting, but no response.
 - NOTE: Patrols with a vehicle, there is no National vehicle coverage.
 - Reminder: Regions are a 'subdivision' of the Far West Division.
 - Sea Otter Classic – yes, volunteer patrollers are covered for OEC skills.

DIVISION DIRECTOR/ASST. DIV. DIRECTOR REPORTS

- Division Director – *L. Vaughan – additions to written report
- Per phone conference with National, National is working on 'defining' a Young Adult Patroller (YAP) Policy and/or statement of safety for young adults & adults. Possible modular training tool available, called Praesidium, offered via Mountain Guard Insurance. Need tools for YAPs to understand and handle situations. NOTE: FWD Young Adult Patroller (YAP) program managed at the patrol level as YAP membership is a patrol and service area decision.
 - Staff appointments – none, still open Professional; Historian; National Safety Team
- Assistant Division Directors Reports
 - *R. Wilson
 - *N. Stromswold
- National Board Update – see DD L. Vaughan's report

REGION DIRECTOR REPORTS

- *Arizona – Andrew (Andy) Youngblood
- *Eastern Sierra – K. DuMont – New ES Region Treasurer, Chris Johanson (Homewood)
- *Mother Lode – T. Atkins
- *No. CA – S. Lanier
- *So. CA – R. Roth
- Professional – Vacant no report.



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PROGRAM SUPERVISOR REPORTS

Reminder to all supervisors to start training their replacement, who will be listed on FWD Roster

FWD Program Supervisors – FWD Program Guide

- *Avalanche K. Church: No changes, still Avy 1 & Avy 2 *new curriculum still being written; Avy I required to be instructor*
- *Certified L. Vaughan
- *Instructor Development L. O'Brien
- *MTR & *Tri-Advisory K. Chulski
- *Nordic J. Gurrola
- *OEC S. Dennison
- *OET D. Whitcher
- *Women's T. Nye

FWD Administrative/Liaisons – FWD Program Guide

- *Alumni A. Dutch N. Stromswold to clarify communication requests in report
- *Awards B. Gibson
- Communications:
 - *Newsletter T. Viall Newsletter deadline dates:
August 25, 2019; November 25, 2019 and January 25, 2020.
 - Web Site R. Livingston – no report
- *Community College S. Thorsted Steve has asked to resign,
- *Conference Coordinator S. Kivley – See summer meeting recommendations & WM 19-M2
- Medical Advisor K. Tatsukawa – no report
Medical reviewer of FWD awards if criteria requires medical documentation.
- National Safety Team – vacant
- Recruitment *No.CA J. McGuigan
So.CA G. Tinoco – no report
- SAR see WM 19-M4 No.CA R. Yang – no report
So.CA M. St. Clair – no report

OLD BUSINESS — no tabled/open items from SM 2018

NEW BUSINESS WM 2019 — COMPLETED as noted

- 2019 Summer Meeting date and location–DONE See WM 19-M2 Aug. 10, Sacramento CA
- Bike Report, Request for funds for Sea Otter Classic – DONE See WM 19-RFA2
- Winter Meeting required attendance of officers, staff, program supervisors now to be reimbursed at Summer Meeting 2018 change. – See WM 19-M6



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Action items for yearly review

- Reminder: Grants applied for and received by a Patrol, are the Admin & reporting responsibility of the Patrol receiving the grant and not the Division.
- Continual updates for contact information of all Region Staff and their Patrols (i.e. patrol representative, treasurer, registrar, secretary) be sent Div. Dir. and Div. Secretary.
- Yearly review of FWD Senior Avalanche requirement, ensuring alignment with the National Senior Program and National Avalanche program. *Note: In the FWD the only 2 required courses are Instructor Development and Avalanche. 2019 – no changes to National Avalanche Program.*
- Web Page Items: <http://www.farwest.org/index.html>
 - o Web page contents to be reviewed and updated by all Board members, staff and program supervisors/liaisons. Send updates to Rye Livingston RyeL@mac.com
 - o Web Calendar page to be functioning and to list all meetings and trainings activities of the Far West Division. <http://www.farwest.org/styled/Calendar/Calendar.html>
 - o FWD access to Google ‘Suite of Product’ via non-profit status. ***Available now***

No further business
Meeting Adjourned — 3:38 p.m.

Minutes submitted by
Janice Waits
FWD Secretary